



RENTAL AGREEMENT

An Equal Opportunity Provider

COMINS TWP HALL

1651 N. ABBE RD

P.O. BOX 190

FAIRVIEW, MI 48621

Phone: 989-848-5811 x 3

[Email:clerk@cominstwp.com](mailto:clerk@cominstwp.com)

DATE: _____

PERSON/ORGANIZATION: _____ PHONE: _____

ADDRESS: _____

DAY & DATE RESERVED: _____ FUNCTION: _____

RENTAL FEE: \$ _____ TIME HALL TO BE OPENED _____

PAYMENT MUST BE RECEIVED BY: _____ MAKE CHECKS PAYABLE TO COMINS TOWNSHIP.

RENTAL FEE IS NOT REFUNDABLE

RENTAL AGREEMENT

*Please **DO NOT** leave tables broken down!!!!*

1. Not to bring or consume alcoholic beverages on the premises.
2. Not to permit gambling, viewing, or selling of adult material on premises.
3. You are required to clean the premises and REMOVE ALL GARBAGE
4. You shall reimburse Comins Township for any damage to premises, building, or equipment.
5. You accept the premises in its present condition and shall return it in like condition.
6. The undersigned applicant agrees to indemnify, defend, and hold harmless Comins Township, its officers, employees, and or agents, from any and all claims, losses, or liabilities to persons or property arising as a result of your or their use of the Township Hall.
7. You agree to vacate the premises at the scheduled time.
8. No personal property shall be on the premises other than during the rental period. If any personal property is left at the Township Hall in excess of 48 hours, it shall be considered abandoned, and the Township may dispose of the personal property in its discretion.
9. You agree to return all Township property to designated storage spaces.
10. No animals are permitted in the hall except for service animals.
11. The individual or entity renting the Town Hall must be the one using the Hall. A Township resident cannot rent the hall for a non-resident at the rate charged to residents.
12. The hall will be opened by 8am. If you need it opened earlier, please note it above.

POLICY 109: Effective: MAY 25, 2004 T. Chica/E. Handrich

Revised: January 28, 2020 K. Wangbichler/A. Handrich

Revised: May 28th, 2024 R. Murphy/A. Barajas

**** IN CONSIDERATION OF YOUR USE OF THE TOWNSHIP HALL, YOU AGREE THAT COMINS TOWNSHIP SHALL NOT BE HELD RESPONSIBLE FOR ANY LOSS OR DAMAGE TO YOU, YOUR GUESTS, OR INVITEES, AND ARISES OUT OF THE USE OF THE TOWNSHIP HALL AND YOU AGREE TO RELEASE THE TOWNSHIP, ITS OFFICERS, AGENTS, AND EMPLOYEES, FROM ALL SUCH CLAIMS. FURTHER, YOU AGREE TO HOLD HARMLESS, DEFEND, AND INDEMNIFY THE TOWNSHIP, ITS OFFICERS, AGENTS AND EMPLOYEES FROM ANY AND ALL CLAIMS THAT MAY BE BROUGHT BY ANY OF YOUR VISITOR(S) OR GUESTS AT THE TOWNSHIP HALL AS A RESULT OF THE GUEST OR VISITOR'S USE OF THE TOWNSHIP HALL.****

By signing below, you acknowledge that you have received these rules, agree to comply with them, and agree to release, hold harmless, defend, and indemnify the Township as set forth herein.

DATE: _____ APPLICANT'S SIGNATURE: _____

FORM IS TO BE SIGNED BY APPLICANT ONLY.

RECEIPT / CHECK NO. _____ AUTHORIZED SIGNATURE _____

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